

## **BEDS ASA**

### **SPECIAL GENERAL MEETING – 1 APRIL 2021**

#### **PROCESS AND TIMESCALE FOR THE ELECTION OF THE CHAIRMAN**

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##### **Introduction**

Following the approval of the proposal to appoint a Chairman to head up the County Association at the above SGM, the following process and timescale for the appointment of the Association's first Chairman was also approved.

##### **Process**

In line with the Constitution the process proposed is as follows

- Candidates submit nomination forms for the role including a statement outlining why they would be suitable for the role.
- Each candidate is to have a proposer and seconder.
- All nominations to be received by the closing date for nominations.
- Following the closing date for nominations, a 'Special General Meeting' is to be arranged for the Executive:
  - To elect a Chairman, if more than one candidate, or
  - If only one candidate has put themselves forward, to ratify the appointment of the candidate.

##### **Timescale**

The following timescale was approved:

- The period for receipt of applications for Chairman is to commence 5 April 2021 and close on 9 May 2021.
- A SGM is to be arranged to elect the Chairman on 3 June 2021, following the Executive Meeting.
- The Chairman takes up their role from 1 July 2021.